



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

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Fifth District

November 12, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
CRESCENTA VALLEY SKATE PARK PROJECT
APPROVE CAPITAL PROJECT AND BUDGET
SPECS. 7306; CAPITAL PROJECT NO. 69700
FIFTH DISTRICT
(3 VOTES)**

SUBJECT

Approval of the recommended actions will allow the Department of Public Works to proceed with the Crescenta Valley Skate Park Project, located in the City of La Crescenta.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Crescenta Valley Skate Park Project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the Project.
2. Approve the proposed Crescenta Valley Skate Park Project, Capital Project No. 69700, with a total Project budget of \$2,090,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Crescenta Valley Skate Park Project (Project) exempt from the California Environmental Quality Act (CEQA), and approve the proposed Project and budget.

Crescenta Valley Community Regional Park (Park) is an approximately 32-acre facility located in the City of La Crescenta that serves the communities of Glendale, La Crescenta, Montrose, and Verdugo

City. The Park was originally established in the 1950's and developed with a community building, comfort stations, ball-fields, picnic areas, and most recently a dog park.

The proposed Project will consist of a new, up to 10,000 square-foot, in-ground concrete Skate Park with element features designed for both novice and expert skaters, bleachers, picnic tables, perimeter walkways, and security fencing; a new prefabricated restroom facility; Americans with Disabilities Act (ADA) accessibility upgrades to the parking lot area; landscape and irrigation system modifications and upgrades; and on-site drainage improvements to comply with the low-impact development standards and guidelines. The site improvements will also include minor earthwork and grading to create a level pad area for the Skate Park, construction of small retaining walls for the elevated Skate Park element features, installation of utilities, and removal of a pine tree that is in poor health.

The proposed Project will be administered by the Department of Public Works (Public Works) using in-house staff, as-needed consultants for design, and the use of the County of Los Angeles' competitive low-bid process for construction. It is anticipated that construction will begin in August 2015 and be completed in February 2016.

Green Building/Sustainable Design Program

The proposed Project will support the intent of the Board's Green Building/Sustainable Design Program to the extent feasible by incorporating sustainable design features to optimize energy and water use efficiency.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness /Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). These recommended actions support the Strategic Plan by investing in public infrastructure that will enhance recreational opportunities for County residents and visitors by providing improved public parks facilities.

FISCAL IMPACT/FINANCING

The total proposed Project cost, including programming, plans and specifications, plan check, construction, consultant services, miscellaneous expenditures, and County services, is currently estimated at \$2,090,000. The proposed Project Schedule and Budget Summary are included in the Attachment.

Sufficient appropriation is available in the Fiscal Year (FY) 2014-15 Capital Projects/Refurbishment Budget in the Crescenta Valley Skate Park Project, Capital Project No. 69700, to fully fund the Project. The proposed Project is funded with \$1,200,000 in net County cost (Additional Fund Balance), \$800,000 in Utility Users Tax funding allocated to the Fifth District, and \$90,000 of Fifth District net County cost.

Operating Budget Impact

Following completion of the proposed Project, the Department of Parks and Recreation (Parks and Recreation) anticipates one-time start-up costs of approximately \$16,000 for signage, maintenance equipment and dedication; and ongoing operational cost of approximately \$80,000 annually for maintenance personnel, supplies and utilities. Parks and Recreation will work with the Chief

Executive Office to determine the appropriate level of associated costs, and will request funding in its FY 2015-16 New Facilities Request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, and amended on December 15, 2009, the proposed Project budget includes 1 percent of design and construction costs to be allocated to the Civic Arts Fund.

On September 17, 2013, the Board authorized Parks and Recreation to utilize one of its as-needed design consultants, Withers and Sandgren LTD, to complete the feasibility study for the proposed Project, including the topographic survey, geotechnical study, conceptual design plans, and a preliminary cost estimate.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from CEQA. The proposed Project consists of a new up to 10,000 square-foot in-ground concrete Skate Park with associated site improvements, including removal of one diseased tree; minor earthwork and grading; installation of underground power and water utility tie-ins within the existing park site, bleachers and picnic tables, perimeter walkways and security fencing, and a new prefabricated restroom facility; ADA accessibility upgrades to the parking lot area; landscaping and irrigation system modifications and upgrades; and on-site drainage improvements to comply with the low-impact development standards and guidelines.

The proposed Project is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 1530(e) and (f); 15303(c), (d), and (e); and 15304(a) and (b) of the CEQA Guidelines, and Classes 1(g), (i), 3(a) and (b), and 4(a) and (c) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, which address minor alteration of existing public facilities with negligible or no expansion of use, construction and placement of new small facilities and structures and new small appurtenant structures, utility extensions and minor public alteration to land within an existing developed park facility. Additionally, the proposed Project is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the Project records.

Upon the Board's approval of the proposed Project, Public Works' will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the CEQA Guidelines.

CONTRACTING PROCESS

Design of the improvements will be completed by Public Works in-house design staff and as-needed consultants. Construction of the improvements will be completed using the County's competitive low-bid process administered by Public Works. Upon completion of the design, Public Works will return to the Board to adopt and advertise the plans and specifications for the proposed Project, and to recommend delegated authority to the Director of Public Works, or her designee, to award the construction contract to the Lowest Responsive and Responsible Bidder.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects. The Park will remain operational during design and construction of the Skate Park.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division; Department of Parks and Recreation; and Department of Public Works, Project Management Division I.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a long horizontal line extending to the right.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SHK:DJT
SW:VM:zu

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Art Commission
Parks and Recreation
Public Works

November 12, 2014

ATTACHMENT

**DEPARTMENT OF PUBLIC WORKS:
CRESCENTA VALLEY SKATE PARK PROJECT
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I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Construction Documents	02/26/15
Jurisdictional Approvals	04/30/15
Construction Award	07/28/15
Start Construction	08/17/15
Substantial Completion	02/26/16
Project Acceptance	04/28/16

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low-Bid Contract	\$1,250,000
Change Orders	200,000
Youth Employment	0
Construction Consultants	0
Misc. Expense (Gordian Group Fees)	0
Telecomm Equip – Affixed to Building	0
Civic Art	14,000
Subtotal	\$1,464,000
Programming/Development (Parks and Recreation Expenditures)	\$ 176,000
Plans and Specifications	\$ 119,000
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	0
Geotechnical/Soils Report, Soil Testing, and Inspection	18,000
Material Testing	17,000
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Subtotal	\$ 35,000
Miscellaneous Expenditures	\$ 5,000
Jurisdictional Review/Plan Check/Permit	\$ 20,000
County Services	
Code Compliance and Quality Control Inspections	\$ 70,000
Design Review	0
Design Services	0
Contract Administration	25,000
Project Management	125,000
Project Management Support Services	0
Consultant Contract Recovery	11,000
ISD - Job Order Contract Management	0
DPW - Job Order Contract Management	0
ISD - ITS Communications	0
Project Security	0
Project Technical Support	30,000
ISD - Countywide Contract Compliance Section	10,000
County Counsel	0
Subtotal	\$ 271,000
TOTAL	\$2,090,000